### Introduction

#### MEMORANDUM

September 30, 2011

TO:

**County Council** 

FROM:

Amanda Mihill, Legislative Attorney Will

SUBJECT:

Introduction: Bill 32-11, Boards, Committees, and Commissions - Committee

Evaluation and Review Board - Report

Bill 32-11, Boards, Committees, and Commissions – Committee Evaluation and Review Board – Report, sponsored by Councilmembers Rice and Navarro, President Ervin, and Councilmember Riemer, is scheduled to be introduced on October 4, 2011. A public hearing is tentatively scheduled for October 25 at 1:30 p.m.

Bill 32-11 would establish a deadline for the Committee Evaluation and Review Board to issue its report to the Executive and Council; require the Board to consider scenarios to reduce County staff time supporting boards, committees, and commissions; require the Board to review and make recommendations on certain advisory boards, committees, and commissions that request continuation; and generally amend County law regarding the membership, structure, and functions of boards, committees, and commissions.

This packet contains:	<u>Circle</u>
Bill 32-11	1
Legislative Request Report	6

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DIII NO.	<u> </u>	11		
Concerning:	Boards,	Commit	tees,	and
Commiss	ions	-	Comm	ittee
<u>Evaluatio</u>	n and	Review	<u>Boar</u>	<u>d</u> –
Report				
Revised: 9/	28/2011	Dra	ift No.	_3_
Introduced: _	Octob	er 4, 201	1	
Expires:	April 4	, 2013		
Enacted:				
Executive:				
Effective:				
Sunset Date:				
Ch 1:	aws of M	ont Co		

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DOLLAR.

# COUNTY COUNCIL FOR MONTGOMERY COUNTY, MARYLAND

By: Councilmembers Rice and Navarro, Council President Ervin, and Councilmember Riemer

# AN ACT to:

- (1) establish a deadline for the Committee Evaluation and Review Board to issue its report to the Executive and Council;
- (2) require the Board to consider scenarios to reduce County staff time supporting boards, committees, and commissions;
- (3) require the Board to review and make recommendations on certain advisory boards, committees, and commissions that request continuation; and
- (4) generally amend County law regarding the membership, structure, and functions of boards, committees, and commissions.

# By amending

Montgomery County Code Chapter 2, Administration Section 2-146

Boldface
Underlining
Added to existing law by original bill.

[Single boldface brackets]
Double underlining
Added by amendment.

[[Double boldface brackets]]

\* \* \*

Heading or defined term.

Added to existing law by original bill.

Added by amendment.

Deleted from existing law or the bill by amendment.

Existing law unaffected by bill.

The County Council for Montgomery County, Maryland approves the following Act:

I	Sec. 1. S	ection 2-146 is amended as follows:
2	2-146. Terms	of committees.
3		* * *
4	(c) <u>Co</u>	ommittee Evaluation and Review Board.
5	(1)	The County Executive must appoint and convene at least every
6		10 years, subject to confirmation by the Council, a citizens
7		review committee comprised of [no fewer than] at least 11
8		members.
9	(2)	[This committee] The Committee must review the committee
10		system and each then-existing committee and report to the
11		Executive and Council its recommendations for changes in
12		individual committees and the committee system as a whole. The
13		Committee must submit an interim report to the Executive and
14		Council within 6 months of appointment and submit a final report
15		within 12 months of appointment.
16	<u>(3</u> )	The County Executive must designate the review committee's
17		chair and vice-chair.
18	Sec. 2. (	Contents of Committee Evaluation and Review Board Report. As
19	part of its repo	rt, the Committee Evaluation and Review Board appointed in 2011
20	must develop	scenarios for reduction of County staff time used to support the
21	committees. Th	ne report must include reduction scenarios of 25%, 50%, and 75%.
22	Sec. 3. (	Continuation of certain board, committees, and commissions:
23	(a) $Pu$	prose. The County has many boards, committees, and commissions
24	tha	at provide a valuable service to the County with the work they
25	pe	rform. These boards, committees, and commissions require
26	sig	mificant personnel and operating costs to function. In Fiscal Year
27	20	11, the County spent an approximate \$1.4 million on personnel and

28		operating costs to support the County's boards, committees, and
29		commissions. While these boards, committees, and commissions
30		provide a valuable service, there may be opportunities for consolidation.
31	(b)	Continuation.
32		(1) In this section, the following words have the meanings indicated:
33		Advisory board means the following boards, committees, and
34		commissions:
35		Advisory Committee on Consumer Protection
36		Agricultural Advisory Committee
37		Airpark Liaison Committee
38		Cable and Communications Advisory Committee
39		Commission for Women
40		Commission on Aging
41		Commission on Child Care
42		Commission on Children and Youth
43		Commission on Health
44		Commission on Juvenile Justice
45		Commission on People with Disabilities
46		Commission on Veterans Affairs
47		Committee for Ethnic Affairs
48		Committee on Hate/Violence
49		County-wide Recreation Advisory Board
50		Criminal Justice Coordinating Commission
51		Department of Permitting Services Advisory Committee
52		Dickerson Area Facilities Implementation Group
53		Domestic Violence Coordinating Council
54		Down County Recreation Advisory Board

55	East County Citizens Advisory Board
56	East County Recreation Advisory Board
57	Energy and Air Quality Advisory Committee
58	Fire and Emergency Services Commission
59	Forest Conservation Advisory Committee
60	Friendship Heights TMD Advisory Committee
61	Library Board
62	Mental Health Advisory Committee
63	Mid-County Citizens Advisory Board
64	Mid-County Recreation Advisory Board
65	Montgomery Cares Program Advisory Board
66	Noise Control Advisory Board
67	Pedestrian and Traffic Safety Advisory Committee
68	Rustic Roads Advisory Committee
69	Silver Spring Citizens Advisory Board
70	Silver Spring Transportation Management District Advisory
71	Committee
72	Silver Spring Urban District Advisory Committee
73	Solid Waste Advisory Committee
74	Sustainability Working Group
75	Taxicab Services Advisory Committee
76	Technology Investment Fund Loan/Grant Committee
77	Upcounty Citizens Advisory Board
78	Upcounty Recreation Advisory Board
79	Victim Services Advisory Board
80	Water Quality Advisory Group
81	Western Montgomery County Citizens Advisory Board

82			Wheaton Urban District Advisory Committee
83			Committee Evaluation and Review Board means the Board
84			appointed under §2-146.
85		(2)	Each advisory board must indicate to the Committee Evaluation
86			and Review Board, within 60 days after the Committee
87			Evaluation and Review Board is appointed, if the advisory board
88			should continue. Each advisory board that so indicates must
89			provide the Committee Evaluation and Review Board with the
90			following:
91			(A) a description of the work the advisory board does;
92			(B) justification for why the advisory board should be
93			continued;
94			(C) a list of accomplishments from the prior 2 years;
95			(D) a 2-year work program; and
96			(E) an explanation of the amount of resources, including
97			County employee staff time, used and a plan to reduce the
98			use of those resources.
99		(3)	In addition to the duties in §2-146, as part of its report, the
100			Committee Evaluation and Review Board appointed in 2011
101			must review each advisory board that requests continuation under
102			subsection (b)(2) and recommend to the Council whether the
103			advisory board should continue.
104	Approved:		
105	<del></del>	<b>.</b>	
	Valerie Ervir	n, Presid	ent, County Council Date

## LEGISLATIVE REQUEST REPORT

Bill 32-11,

Boards, Committees, and Commissions – Committee Evaluation and Review Board – Report

DESCRIPTION:

Bill 29-11 would establish a deadline for the Committee Evaluation and Review Board (CERB) to issue its report to the Executive and Council; require CERB to consider scenarios to reduce County staff time supporting boards, committees, and commissions; require CERB to review and make recommendations on certain advisory boards, committees, and commissions that request continuation; and generally amend County law regarding the membership, structure, and functions of boards, committees, and commissions.

PROBLEM:

The County has many boards, committees, and commissions that provide a valuable service to the County with the work they perform and the advice they render. However, the boards, committees, and commission require significant personnel and operating costs to function.

GOALS AND OBJECTIVES:

To receive advice about how personnel costs associated with staffing these boards, committees, and commissions can be reduced; and provide CERB with specific criteria with which to review certain advisory boards, committees, and commissions.

COORDINATION:

Executive staff.

FISCAL IMPACT:

To be requested.

ECONOMIC IMPACT:

To be requested.

**EVALUATION:** 

To be requested.

EXPERIENCE ELSEWHERE:

To be researched.

SOURCE OF INFORMATION:

Amanda Mihill, Legislative Attorney (240) 777-7815

APPLICATION

WITHIN

**MUNICIPALITIES:** 

Applies only to County boards, committees, and commissions.

PENALTIES:

N/A